



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 21, 2021 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 21, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Hollis Stewart and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to adopt the order of agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for September 14, 2021
- 2) Invoices Over \$5K: Road & Bridge (2), Sheriff's Office
- 3) Plats for Approval: Sawbuck Estates 1st Addition File #MLD0111-21, Ares Acres File #MLD0139-21, Ares Acres First Addition File #MLD0140-21, Kile Family Farm File #MLD0119-21, Happy Meadows First Addition File #MLD0112-21
- 4) Correction to Clerical Error, Resolution #2021-81
- 5) Correction to Clerical Error, Lease Agreement with Third Avenue LLC

Commissioner Connolly made a motion to approve the Consent Agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY21 Claims Batch #26 \$935,054.83 & Demands in Batch #26 \$1,350,543.22; **Totaling \$2,285,598.05**

Claims Batch #26		
General Fund	\$	102,364.80
Road & Bridge	\$	79,897.97
Airport	\$	2,609.20
Elections	\$	15,465.56
Drug Court	\$	302.47
District Court	\$	7,764.06
911 Fund	\$	6,916.32
Indigent and Charity	\$	131.86

Revaluation	\$	635.24
Solid Waste	\$	545,408.63
Tort	\$	5,256.55
Weeds	\$	363.53
Parks & Recreation	\$	667.38
Highway Special	\$	493.19
Justice Fund	\$	88,971.61
Waterways	\$	954.80
Grants	\$	75,459.38
Self Insured Medical	\$	131.25
Auditors Trust	\$	1,261.03
Total	\$	935,054.83

Claims Batch #26		
Demands	\$	1,350,543.22

Commissioner Bradshaw made a motion to approve payment of the FY21 Claims and Demands in Batch #26 Totaling \$2,285,598.05. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #26 \$29,783.26 & Demands in Batch #26 \$442.33; **Totaling \$30,225.59**

EMS Claims Batch #26		
Ambulance District	\$	29,783.26

EMS Claims Batch #26		
Demands	\$	442.33

Commissioner Connolly made a motion to approve payment of the FY21 EMS Claims & Demands in Batch #26 Totaling \$30,225.59. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Designation of Sagle as a Mail Ballot Precinct, November 2nd, 2021 Election Only; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2021-82 designating the Sagle precinct as a Mail Ballot Precinct for the November 2nd, 2021 Election due to there being only 5 eligible voters for this election. After November's election Sagle will revert back to a regular precinct status. Commissioner Connolly seconded the motion. All in favor. The motion passed.

MOTOR POOL – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Three Surplus Vehicles; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-83 Motor Pool Vehicles Surplus Equipment for one 2005 Chevy Tahoe VIN 1GNEKA3Z25R252374, one 2004 Ford Expedition VIN 1FMPU16L04LA30061, and one 2009 GMC Envoy VIN 1GKDT13S462330771. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Unanticipated Revenue; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2021-84 the Transfer of \$269,000.00 from the ARPA trust account to account 99918-8707 (ARPA Covid Mitigation). Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Unanticipated Revenue; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-85 to open up the FY2022 Budget and approve the Transfer of \$531,300.00 from the ARPA trust account to account 99918-8707 (ARPA Covid Mitigation). Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SHERIFF'S OFFICE – Daryl Wheeler

1) Action Item: Discussion/Decision Regarding Kootenai Tribe of Idaho Inmate Housing Agreement
Commissioner Bradshaw made a motion to approve the Adult Detention Agreement between the Kootenai Tribe of Idaho and Bonner County to house male and female inmates at the Bonner County detention facility. The Tribe will reimburse Bonner County \$90 per day per inmate with the agreement being effective from date of execution until November 30, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Unanticipated Revenue; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-86 authorizing the Clerk to open the Jail "B" budget and increase line item 03461/7860 – Jail/Misc. Expenses by \$18,486.11. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding A to B Budget Transfer; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2021-87 authorizing the Clerk to open the Jail "A" budget and transfer from 03478-6020 Salaries to the "B" budget and increase line item 03461-7860 Misc. Expenses by \$70,000.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021 -88 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer's Retention Policy Resolution. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

1) Action Item: Discussion/Decision Regarding Dump (Pup) Trailer Purchase, District 1; **\$41,900.00**

Commissioner Bradshaw made a motion to approve the Road & Bridge request to purchase one American dump trailer from Motor Trucks of Washington for \$41,900.00 and to authorize the Chairman to sign the Price Sheet administratively as acceptance. Commissioner Connolly seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Contract, Sandpoint Airport, 2021 Runway Repair;
\$385,801.25

Commissioner Connolly made a motion to sign the contract for this runway repair project with Interstate Concrete and Asphalt in the amount of \$385,801.25. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PROSECUTOR – Louis Marshall

1) Action Item: Discussion/Decision Regarding Contract Renewal for Municipal Prosecutor Legal Services, City of Sandpoint

Commissioner Bradshaw made a motion to approve the contract between the Bonner County Prosecutor's Office and the City of Sandpoint for the provision of municipal prosecutor legal services and authorize the Chairman to sign the agreement administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:21 a.m. the meeting was recessed.

At 9: a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 9:39 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 9:56 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At 9:28 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 9:39 a.m.

EXECUTIVE SESSION – Technology, Prosecutor’s Office, Assistance and Risk Management

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt

Action Item: Discussion/Decision Regarding Software Contract – Assistance

Action Item: Discussion/Decision Regarding Endpoint Security Solution Contract - Technology

At 9:56 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:26 a.m.

Commissioner Connolly made a motion to sign and execute the contract for the County Endpoint Security Solution. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw made a motion to approve the Contract for Indigent Healthcare Solutions software. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION – Road & Bridge and Prosecutor’s Office

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation
Action Item: Discussion/Decision Regarding Litigation

At 10:26 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10: a.m.

Commissioner McDonald adjourned the meeting at 10:43 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of September 14, 2021 – September 20, 2021
Copies of the complete meeting minutes are available upon request.

On Wednesday, September 15, 2021 Assistance was held pursuant to Idaho Code §74-204 (2). The following files were Denied: 2021-029 & 2021-027.

On Tuesday, September 14, 2021 a USFS Update was held pursuant to Idaho Code §74-204 (2).

On Tuesday, September 14, 2021a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Friday, September 17, 2021, a Special Meeting with Idaho Department of Fish and Game was held pursuant to Idaho Code §74-204 (2).



Dan McDonald, Chairman

9/30/21

Date

ATTEST: Michael W. Rosedale

By 
Deputy Clerk